

Position	Cash Transfer Analyst
Location	Chhattisgarh
Reporting to	Lead – Operations Support
About IPE Global Centre for Knowledge & Development (CKD)	<p>IPE Global Centre for Knowledge & Development (CKD) is a not-for-profit organisation with a singular focus on women, adolescents and children. We relentlessly pursue building the agency of women, adolescents and children by providing equitable access to health, nutrition, education and 21st century skills, livelihood and employability. With a commitment to leave no one behind, our key principles of diversity, equity and inclusion drive all our goals.</p> <p>CKD was incubated in 2013 by IPE Global Limited, an international development organisation with a track record of implementing multi-sectoral, large-scale, and high-impact development projects across continents. CKD leverages IPE Global's 27+ years of experience and knowledge for maximum impact.</p>
Job Description	<p>CKD is hiring a Cash Transfer Analyst for a large-scale maternal health and nutrition project. The Cash Transfer Analyst will play a key role in supporting ICDS in the effective implementation, monitoring, and strengthening of the Cash+ initiative aimed at improving maternal nutrition outcomes. The role involves comprehensive data analysis, tracking fund flows, assessing the effectiveness of cash transfers, and generating regular and needs based reports for tracking cash schemes to support decision-making at state, district, block, and Anganwadi levels.</p> <p><u>Key Responsibilities</u></p> <ol style="list-style-type: none"> 1. Programme Monitoring & Implementation Support <ul style="list-style-type: none"> Support ICDS/PMMVY/Poshan tracker applications in the day-to-day implementation of the Cash+ initiative across the state and beneficiary level. Ensure timely monitoring of beneficiary enrolment, verification, and cash disbursement processes. Develop the necessary SOPs and implementation support tools to ensure smooth functioning for the cash systems (DBT, PFMS etc) Track adherence to programme guidelines and support field teams to resolve implementation bottlenecks and grievances from the financial tracking systems context 2. Data Management & Analysis <ul style="list-style-type: none"> Manage, clean, and analyse programme datasets from ICDS/PMMVY CAS/Poshan tracker and RCH HMIS portal comparing data gaps and verifying completeness and quality of data between Poshan tracker and RCH data portals. Conduct disaggregated analysis up to the Anganwadi level to identify gaps, trends, and high-priority areas to interpret the reimbursement and disbursement of the cash schemes to the beneficiaries and improve the funding processes and efficiencies through data management and training . Develop dashboards, analytical summaries, and visualisations for programme managers and government counterparts pertaining to DBT systems in Poshan tracker, PMMVY and RCH HMIS portals. 3. Assessing Cash Transfer Effectiveness <ul style="list-style-type: none"> Evaluate the efficiency, timeliness, and coverage of cash transfers to beneficiaries. Analyse correlations between cash transfers and maternal nutrition indicators, where data is available, provide insights for training and implementation processes. Identify systemic issues affecting payment success (e.g., Aadhaar seeding, bank delays, documentation gaps). 4. Tracking Fund Disbursement <ul style="list-style-type: none"> Monitor fund flow from state to districts, blocks, and beneficiaries. Flag delays or discrepancies in fund disbursement and coordinate corrective actions with relevant stakeholders. Maintain updated trackers for sanctions, releases, utilisation, and reconciliation. 5. Reporting & Documentation <ul style="list-style-type: none"> Prepare periodic (monthly/quarterly) and need-based analytical reports for ICDS, PMU, and development partners. Document implementation challenges, good practices, case studies, and innovations from the field. Provide inputs for state-level reviews, programme planning, and strategy development.

	<p>6. Stakeholder Coordination</p> <ul style="list-style-type: none"> • Liaise with ICDS/PMMVY/Health(RCH) officials at state, district, and block levels for data collection and validation. • Coordinate with banking institutions, payment service agencies, and technical partners as required. • Support capacity building of frontline workers, supervisors, and district teams on data reporting and scheme processes. <p>As job descriptions cannot be exhaustive, the cash transfer analyst may be required to undertake other duties as determined by the Lead – Operations Support that are broadly in line with the above key responsibilities.</p>
Qualification & Experience	<p><u>Essential</u></p> <ul style="list-style-type: none"> • Post graduate degree in Economics, Accounting, Commerce, Financial Management, Public Administration, Social Science or similar fields. • At least 10-13 years of experience in managing DBT and SBCC programs/schemes implemented by Government of India. • A good knowledge of the budget implementation processes involved in the release of funds at the national and state level. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Strong understanding of women's empowerment schemes in India, particularly in health and nutrition.
Contract Type and Period	<p>This will be a fixed term contract.</p> <p>The contract will be initially for a period of one year, extendable thereafter, based on performance. CKD is a fast-growing organization with a large portfolio of programmes across India and there could be opportunity for long term association for exceptionally good candidates on mutually agreed terms.</p>
Compensation	<p>The compensation package will be commensurate with qualification & experience and the last salary drawn.</p>
How to Apply	<p>Eligible candidates interested in the position are requested to email their application along with their detailed CV, mentioning 2 references to hr@ipeckd.org. Please mention the name of the position and preferred state in the subject line (Eg: Cash Transfer Analyst, Maternal Health & Nutrition Project, Assam) along with notice period, date of joining, current salary, expected salary in the email body.</p>
<p>CKD is committed to adopting fair, objective, and inclusive employment practices that uphold equal opportunity and foster diversity. We strive to ensure that all employees and prospective employees are treated with dignity and respect at every stage of the employment cycle. Guided by our commitment to diversity, equity, and inclusion, we aim to cultivate a workplace that reflects and responds to varied experiences and perspectives.</p>	